

Worshipful brother John Doe 3rd
Lodge Charity Steward

Premier Lodge, No 00001
4a the High Street
Best town in Somerset
POST CODE

Dear Brother Doe 4th,

In my capacity as lodge charity steward, may I take this opportunity to welcome you to Premier Lodge, No 00001. I hope and trust that you have a long, prosperous and fulfilling Masonic career with us, and I very much look forward to seeing you progress through the various offices to the chair and beyond.

At your interview, and at your initiation it was explained that one of the fundamental Masonic principles is the support of charity, and as you have now achieved the rank of Master Mason, it is my particular duty and pleasure to call your attention to this, and to ask if you would consider setting up a regular monthly donation to the lodge charity chest.

This can be any amount, but must be at a level that you can afford, and will be used to support both local and national charities, as agreed and voted on by the lodge.

There are several advantages to setting up a regular donation, including at least the following.

- 1) No one has to remember to ask for or collect ad-hoc donations
- 2) If you qualify (please see the enclosed form for the qualification), you can opt to claim Gift Aid on all of your contributions, and this will be automatically processed via the MCF
- 3) You can adjust your regular donation at any time by calling the relief chest office at the MCF
 - The telephone number is on the MCF website <https://mcf.org.uk/>, and is currently 020 3146 3333

Should you wish to setup a regular donation, then there two main options.

- 1) You can complete the enclosed direct debit form, hand it back to me, and I will ensure that the payment is setup
 - Additional copies of this form can be downloaded here → <https://mcf.org.uk/reliefchest/resources/>
- 2) You can apply online, at the MCF website, at this address → <https://mcf.org.uk/donate/>
 - Having arrived at the first page, please select "A Relief Chest" from the options, and then "Regular Donation".
 - You will be asked for a relief chest number, which is your lodge number, so 00001, and the rest of the form is self-explanatory.
 - You can at any time telephone the MCF at the number shown on the page should you have any enquiries.
 - If you do apply, would you be so kind as to let me know so that I can look for your contribution starting in the relief chest statements that I receive.

Should you need any assistance with either the paper or online form, please do not hesitate to contact me

I very much hope that this is something that you can take up, and I look forward to seeing you at the next meeting when I will be happy to answer any questions that you may have about this. Equally, you may already be involved in charitable works, or supporting "good causes", and so I would also be very happy to talk about that, and to see if there is a way that your Lodge could support you.

Yours Fraternally

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